

NSQF QUALIFICATION FILE GUIDANCE

Version 6: Draft of 24 May 2017

NSDA Reference

To be added by NSDA

CONTACT DETAILS OF THE BODY SUBMITTING THE QUALIFICATION FILE

Name and address of submitting body:

Directorate General of Training (DGT),
Ministry of Skill Development & Entrepreneurship (MoSDE)
Shram Shakti Bhawan, Rafi Marg,
New Delhi

Name and contact details of individual dealing with the submission

Name: Smt. Sandhya Salwan

Position in the organisation: Director(SDI)

Address if different from above:

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List of documents submitted in support of the Qualifications File

1. Curriculum attached – Refrigeration/Air Conditioning/ Ventilation Mechanic (Electric Control)
2. QP Mapping : REF-702 Refrigeration/Air Conditioning/ Ventilation Mechanic (Electric Control)
3. Service Technician
4. List of number of trainees of trained under MES in 2015-16 & 2016-17.
5. List of candidates' placed for this course in 2016-17.

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SUMMARY

Qualification Title	Refrigeration/Air Conditioning/ Ventilation Mechanic (Electric Control)
Qualification Code	REF -702
Nature and purpose of the qualification	<ul style="list-style-type: none"> - NCVT Certificate in job role of Service Technician Refrigeration/Air Conditioning/ Ventilation Mechanic (Electric Control) - Main Purpose of the Qualification is to get familiar with the Refrigeration/Air Conditioning/ Ventilation Mechanic (Electric Control) appliances also to serve in the organisation As service Technician of Refrigeration/Air Conditioning/ Ventilation Mechanic (Electric Control)
Body/bodies which will award the qualification	National Council for Vocational Training (NCVT)
Body which will accredit providers to offer courses leading to the qualification	GOI Ministries and State departments who have adopted MES qualifications accredit training providers for their programs and schemes (only in case of SDIS schemes Training providers accredited by States on behalf of NCVT)
Body/bodies which will carry out assessment of learners	Independent Agency empanelled as Assessing Bodies (ABs)
Occupation(s) to which the qualification gives access	<p>After completion of the course the trainees shall be qualified for one or more of the following job roles:</p> <p>Serve in organisation as service Technician of Refrigeration/Air Conditioning/ Ventilation Mechanic (Electric Control)</p> <p>Self employment as Technician of Refrigeration/Air Conditioning/ Ventilation Mechanic (Electric Control)</p>
Licensing requirements	-NA-
Level of the qualification in the NSQF	Level 3
Anticipated volume of training/learning required to complete the qualification	500 Hours
Entry requirements and/or commendations	Passed 8 th Class + 14 years of age
Progression from the qualification	<p>Academic : Refrigeration/Air Conditioning/ Ventilation Mechanic (Electric Control) DGT/MES/: REF- 702</p> <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  <p>Refrigeration/Air Conditioning/ Ventilation Mechanic (Electric Control) Supervisor DGT/MES/: REF- 702</p> </div> <div style="text-align: center;">  <p>Refrigeration/Air Conditioning/ Ventilation Mechanic (Electric Control) Support Engineer DGT/MES/: REF- 702</p> </div> </div>

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	<p>1) Professional: Service technician ->Senior Service technician -> Service Supervisor</p> <p>An individual can progress in an organisation as service Technician in the field Refrigeration/Air Conditioning/ Ventilation Mechanic (Electric Control), Further he can opt for the other course such as Air /conditioner technicians, A/C plant mechanic. Automobile A/Conditioner mechanic</p>		
Planned arrangements for the Recognition of Prior learning (RPL)	<p>Yes RPL arrangements are already exist under this qualification</p>		
International comparability where known	<p>-NA-</p>		
Date of planned review of the qualification.	<p>2 years after approval of the Qualification preferable September 2019</p>		
<p>Formal structure of the qualification</p> <ol style="list-style-type: none"> 1. Familiarize electrical controls used in refrigerator, 2. Identify electrical circuits used in refrigerator, 3. Trace the faults in refrigerator electrical controls 4. Test and replace electrical controls such as relay, OLP, thermostat, Door switch etc. 5. . Identify & Trace electrical circuits used in No Frost double door refrigerator. 6. Test and replace the electrical controls faults in No Frost double door refrigerator. 7. Familiarize electrical controls used in Bottle cooler 8. Trace the faults and rectify, replacing or rectifying electrical components electrical controls of Bottle cooler 9. Familiarize electrical controls used in deep freezer 10. Trace the faults and rectify, replacing or rectifying electrical components electrical controls of deep freezer 11. Familiarize electrical controls used in Window Air Conditioner 12. Trace the faults and rectify, replacing or rectifying electrical components electrical controls of Window Air Conditioner 13. Familiarize electrical controls used in Split Air Conditioner 14. Trace the faults and rectify, replacing or rectifying electrical components electrical controls of Split Air Conditioner. 15. Familiarize electrical controls used in Package Air Conditioner. 16. Trace the faults and rectify, replacing or rectifying electrical components electrical controls of Package Air Conditioner. 17. Familiarize electrical controls used in Central Air Conditioning Plant. 18. Trace the faults and rectify, replacing or rectifying electrical components electrical controls of Central Air Conditioning Plant. 			
Title of component and identification code.	Mandatory/ Optional	Estimated size (learning hours)	Level
(I)Identification of electrical components (following safety)	M	20	3

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(ii) Tracing out Circuit(following safety)	M	20	3
(III) Control setting of plant (following safety)	M	30	3
(iv) Electrical maintenance of plant (following safety)	M	150	3
(v) Fault finding & Rectification related with electrical(following safety)	M	100	3
(vi) Recognize & comply safe working practices, environment regulation and housekeeping	M	50	3
(vi) Installation including location selection power point checking (following safety)	M	100	3
Performance checking (following norms)	M	30	3
Total		500	3
Dealing with customer, form filling educated customer	M	20	3
Understand and practice soft skills, OSH&E, working with Computer and communicate with required clarity.	M	100	3

Please attach any document giving further detail about the structure of the qualification – eg a Curriculum Document or a Qualification Pack.

Curriculum for Repair And Maintenance Refrigerator
Sector for Modular Employable Scheme (MES) attached as annexure.

Give the titles and other relevant details of the document(s) here. Include page references showing where to find the relevant information.

Relevant documents available in MES Syllabus

SECTION 1 **ASSESSMENT**

Body/Bodies which will carry out assessment:

Criteria for selection of Assessment body

Minimum Eligibility Criteria

- The applicant shall be a legal entity, registered in India.
- The applicant should have in last two years carried out competency / skill assessment for minimum 1000 persons or should have trained minimum 1000 persons and got tested by some agencies such as NCVT, Sector Skill Council, State, board/ council and reputed industry Association. Organizations having experience in testing of competencies would be preferred.

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- In case more number of applications is received, preference will be given to those organizations that have trained/assessed larger number of persons.
- The applicant is not a Training Provider (TP) in the same sector and in same State, but it can be TP in other States, other Sectors or other scheme.
- The applicant shall have access to technically qualified personnel of repute and integrity in different industrial trades and technology.
- The applicant shall develop dedicated human resource for handling the processes in assessment process.
- The applicant shall declare its linkages with other organization(s), if any to ensure independence and avoid any conflict of interest.
- Institutions/ Firms blacklisted by any Government Department shall not be considered in this RFP.
- The Applicant shall provide the information and supporting documents towards their claims.
- Initially provisional empanelment will be awarded to the organizations based on the evaluation of eligibility of the Assessing Body based on the criteria.
- Based on the module and sector that will be handled by the assessor, the assessing body shall send its assessor for competency evaluation in the institutions which will be notified by DGT time to time. The assessor will be assessed to ascertain the competency to carry out competency based assessment.
- Final empanelment would be granted subject to the Assessing Body fulfilling the following conditions of getting the competencies of 2 assessors of each module per State evaluated in the institutes notified by the DGT. Testing charges for evaluating the competencies of the assessors will be borne by the Assessing Bodies.

(1) Assessment process:

The assessment process aims to test and certify the competency of the persons through Assessing Bodies who seek certification of their skills acquired informally or the persons who have been trained at the registered TPs. The competency assessment of the candidate is being done by the Assessor Competency Evaluation (ACE) qualified assessor of the independent Assessing Bodies (AB) which is not involved in training delivery, to ensure an impartial assessment. ACE is conducted to evaluate the competency of the assessor. In the assessment process, identification of competency, ways to measure the competency and deciding on the type of evidence that has to be collected are the responsibility of the Assessing bodies whereas administering the assessment and collecting the evidence and reporting the results are the responsibility of the assessors. The assessment process consists of following components:

Theory Test:

- It must assess the knowledge which is essential for a person to do the job. Without this knowledge, the person will not be able to do the job.
- The questions shall be of objective type involving selection of correct response.
- The question paper should contain sketches/ diagrams/ photographs/ drawing to overcome the problems of reading comprehension.
- The test shall be of short duration.

Practical Test:

It shall be able to test:

- Manipulative skills to handle tools and equipment.
- Speed in doing work.
Accuracy maintained
- Quality in workmanship.
- Sequence of performance.
- Economical use of material.
- Neatness & housekeeping.
- All the competencies prescribed in the course curriculum.

The Assessment Parameters adopted during assessment:

- Knowledge of equipment, limitation of use of tools and equipment, and methods & procedure.
- Understanding of functioning of equipment & tool, criteria to be used in selecting tools for given job, and the process of measurement.
- Skill in finishing to required measurement, handling measurement & calculations, handling tools and equipment with ease, finishing neatly.

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- Abilities to take corrective steps, use correct work habits, take measurements, complete the job within stipulated time, and adopt safe practices.
- Attitude towards the work, accurate & precise work and co-workers and supervisor.

(2) Duration of Test:

The duration of test vary according to the task. Theory test shall be of 1 hour duration and practical test for engineering trade shall be 6 to 8 hours minimum and non-engineering it shall be of 4 hours minimum. Assessing Bodies while preparing practical test shall ensure that candidate shall be tested on all the competencies prescribed in the course module.

The marking pattern and distribution of marks for the qualification are as under:

Terminal competency	Maximum marks
Application of knowledge	30
Care for tools & equipment	15
Economic use of materials	15
Safety consciousness	10
Speed	10
Accuracy	15
Quality of workmanship	20
Amount of work	15
No. of attempts	10
Attitude	10
Total maximum marks for Practical	150
Maximum marks for theory	50

(3) **Minimum pass mark:**

Minimum passing marks for Practical is 60%

Minimum pass marks for theory is 40%

(4) **Testing and certifications process for the course:**

Pre- Assessment

- Regional Directorate of Apprenticeship Training (RDAT) allot batches to the Assessing Bodies on rotational basis depending on the presence of assessing body in that region sector wise and the assessing body in coordination with Training Provider and assessor should confirm and schedule the assessment.
- The Assessing Body confirms the date of assessment in consultation with Training Provider and communicate to the RDAT/State.
- The Assessing Body forms a panel of ACE qualified assessors of high repute and integrity, sector wise and location wise.
- The assessment of the candidates is done by the Assessing Bodies in designated Testing Centre (TC). The Testing Centre where the assessment is carried out and Testing Centre can be Training Center also. The Assessing Body select the TC based on the location, accessibility and the infrastructure facilities available for conducting the test.
- The testing center is approved by the RDAT incase of courses run by DGT,MSDE. Incase where the courses are run by the Sate Govt., TC is approved by State Govt.. Training conducted by other dept. at their accredited Training Centre, same training centre is designated as Testing centre.

- The Assessing Body provide details of selected TC along with skill areas in which assessment can be done at the TC, to the RDAT and respective States/UTs.
- The Assessing Bodies depute ACE qualified assessors for assessments whose details are furnished by Assessing Bodies to DGT in advance.
- Assessing Body has to communicate to the Testing Centre following:
 - Details of the candidates to appear for assessment in various MES courses.
 - Details of Assessors selected with their contact details.
 - Requirement of infrastructure, raw material etc.
 - Testing charges to be reimbursed to Testing Centre

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Preparation of assessment tools and prerequisites:

- The assessment tools contain components for testing the knowledge, application of knowledge and demonstration of skill. The knowledge test is objective paper based test or short structured questions based. The application of knowledge is verified based on questioning or seeking response for a case. Demonstration of skill is verified based on practical demonstration by the candidate.
- The type of assessment tools to be used for assessment are to be prepared in advance by the assessing body in accordance to the guidelines as prescribed below:
 - Define the performance objective – This is based on the course objectives and competency in workplace as prescribed by MES curriculum. The written tests and practical tests assess all the competencies mentioned in course curriculum.
 - In case of practical test, the operations which are to be observed in case of process test (how a particular task is being carried out) are clearly mentioned and the specifications of the final product in case of product test (the task in itself).
 - List of tools, infrastructure, and equipment to carry out the assessment are prepared based on the test instruments that are planned to be used.
 - Written directions are given to the candidates before the task is attempted.
 - Scoring system, observations and rating is prepared for each competency which is going to be assessed.

Pre-assessment activities for Assessor at the Testing Centre

- Verification of student credentials: The assessor check the application form submitted by the candidates and verify the photo pasted on the forms with candidates who are taking assessment in accordance with checklist
- Verification of testing centre for adequate infrastructure, tools and equipment: The assessor verifies the availability of infrastructure, tools and equipment for carrying out both theory and practical assessments. The minimum requirement prescribed under the MES modules is used as benchmark.
- Attendance verification: The assessor checks the attendance register of candidates and instructors until the time biometric attendance system is put in place. Once the biometric attendance system is in place, the biometric attendance of assessors along with that of trainees/candidates has to be captured during the assessment at the start as well as end of theory and practical test.
- Attendance during assessment: The assessor takes the attendance of all the students who appear for assessment after the successful verification of the student credentials and before the start of the assessment. The assessor also provides his/her attendance during start and end of the practical and theory test.
- Verification of the documents related test carried out by Training Provider/ Testing Centre (TC) for candidates who were not able to produce document in support of having passed the qualification.

Assessment activities

- Before the start of assessment, read out the instructions to the students.
- The written test & practical test is for fixed duration as prescribed.
- It is ensured that individual attention is given to all the candidates during the practical test.
- The assessor takes photographs during the assessment process of all the students in the testing centre, the students during theory and practical tests, practical lab/workshop showing the equipment to be used for assessment, the assessor along with the students appearing for the assessment.

Post-assessment activities

- The assessor consolidates all the theory and practical test papers and ensures that all the mandatory information is filled. The total score for each student should be calculated and recorded in result sheet.
- The assessor send the attendance sheet, result sheet, answer papers by courier/post to the assessing body immediately after the completion of assessment
- Uploading outcome of the assessment and photos in portal by assessing body
- Assessing body upload the results within one week of the assessment date.
- Photos taken by the assessors during assessment are sent to respective RDATs through e-mail only. Non dispatch of photos of assessment to RDAT makes assessment void. Re-assessment of such batch is done by the Assessing Bodies on their own expenses.
- Details of assessors are emailed to RDAT at the time of uploading the outcome of the assessment. Outcome of the assessment is not accepted in case details of assessors are not emailed to respective RDAT.
- Maintaining assessment records

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- Publishing of results and Certificate issue
- RDAT verifies the outcome of the assessment, details of assessors, photos and print and sign the certificates for successful candidates and send it to the respective candidates. In case of direct candidate's assessment, the Certificates are sent to the Assessing Body.
- Certificates which will be issued carry photograph of the trainee, name of Training Provider, start date & end date of training and duration of training once the systems for the same are put in place.
- The certificate is issues under the aegis of NCVT. All the communications are done through portal.

ASSESSMENT EVIDENCE

Complete a grid for each component as listed in "Formal structure of the the qualification" in the Summary.

NOTE: this grid can be replaced by any part of the qualification documentation which shows the same information – ie Learning Outcomes to be assessed, assessment criteria and the means of assessment.

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6. Title of Component:- Refrigeration/Air Conditioning/ Ventilation Mechanic (Electric Control)

Outcomes to be assessed		Means of Assessment
Learning out come	Assessment criteria	
DGT/MES/: REF- 702/No1: Shall be able to identify the Basic electrical components of Refrigeration/Air Conditioning/ Ventilation Mechanic (Electric Control)	AO1. Essential electrical control component of refrigerators	Practical Test
	AO2. Tracing out and draw Electrical circuit diagram of refrigerators	Theory Test
	AO3. Essential electrical control component of bottle cooler	Practical Test
	AO4. Tracing out and draw Electrical circuit diagram of bottle cooler	Practical Test
	AO5. Essential electrical control component of deep freezer	Practical Test
	AO6. Tracing out and draw Electrical circuit diagram of deep freezer	Theory Test
	A7. Essential electrical control component of deep freezer	
	A8. Tracing out and draw Electrical circuit diagram of deep freezer	
	A9. Essential electrical control component of Window & Split A/Conditioner	
	A10. Tracing out and draw Electrical circuit diagram of Window & Split A/Conditioner	
	A11. Essential electrical control component of package A/Conditioner	
	A12. Tracing out and draw Electrical circuit diagram of package A/Conditioner	
	A13. Essential electrical control component of Central A/Conditioner plant	
	A14. Tracing out and draw Electrical circuit diagram of Central A/Conditioner plant	
DGT/MES/: REF- 702/No2: Shall be able to identify the servicing of Refrigeration/Air Conditioning/ Ventilation Mechanic (Electric Control)	AO1. Rectify the electrical fault of double door refrigerator	Theory Test
	AO2. Rectify the electrical fault of bottle cooler	Theory Test
	AO3. Rectify the electrical fault of deep freezer	Practical Test

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	A04. Rectify the electrical fault of deep freezer	Practical Test
	A05 Rectify the electrical fault of Window & Split A/Conditioner	Practical Test
	A06. Rectify the electrical fault of package	Practical Test
	A07 Rectify the electrical fault of Central A/Conditioner plant	Practical Test
DGT/MES/: REF- 702/No3 Installation Refrigerator	A01. Replace the heater in double door refrigerator	Practical Test
	A02. Install Temperature sensor In package Air conditioner	Practical Test
	A03. Connect IDU & ODU through cable in Split A/Conditioner	Theory Test
	A04. Install humidity controller in central A/Conditioner plant	Theory Test

Means of assessment 1

The assessment comprise of

- Theory Examination MCQ, VIVA Voce Practical assessment Role plays, Demonstration

Pass/Fail

The trainee is judged as pass in the qualification if minimum passing marks is obtained in each test i.e Theory and Pra

Minimum pass mark:

Minimum passing marks for Practical is 60%

Minimum pass marks for theory is 40%

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SECTION 2

EVIDENCE OF LEVEL

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OPTION A

Title/Name of qualification/component: Enter the title here			Level: Add level number
NSQF Domain	Outcomes of the Qualification/Component	How the outcomes relates to the NSQF level descriptors	NSQF Level
Process	<p>The job holder is expected to have the knowledge and display expertise skills in the field of work like:</p> <ul style="list-style-type: none"> – Basic handling of R& A/C tools & equipments – Fault finding of electrical components of R& A/C unit – Follow the safety procedure – Tracing out the location of electrical components in unit 	The job requires range of activities routine and predictable (Electric Controller)technician in an organisation	
Professional knowledge	<p>The job holder is required to have knowledge in the related field of work like:</p> <ul style="list-style-type: none"> – Periodical electrical maintenance of Refrigerator ,A/Conditioning unit including plant – Deep knowledge of electrical components – Working principle of the electrical components – Installation procedure of electrical components 	The job holder understands the basic facts , process and principles involved in his job role like basics of Servicing, repair , maintenance & Installation of Electrical components & control	
Professional skill	<p>The job holder needs to know and understand electric related control function and able to implement in:-:</p> <ul style="list-style-type: none"> – all types of Refrigeration unit – all types of domestic A/Conditioning unit – all types of Package unit – all types of Central plant unit – Performance Checking ,testing procedure of alltypes of R & A/Conditioning unit including plant 	The job role only includes the Electrical maintaining of all types R&A/Conditioning unit including plant	
Core skill	The job holder is expected to possess knowledge and	The Mechanic will able to repair and maintenance of	

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Title/Name of qualification/component: Enter the title here			Level: Add level number
NSQF Domain	Outcomes of the Qualification/Component	How the outcomes relates to the NSQF level descriptors	NSQF Level
	skills regarding: <ul style="list-style-type: none"> – Knowledge of maintaining performance of unit – Able to find out the electrical fault. – Electrical control setting of the Plant – Humidity control setting of the plant 	electric related fault of R/Ac units	
Responsibility	The job holder is expected to possess knowledge and skills regarding: <ul style="list-style-type: none"> – Electrical related Repairing of unit in time – Rectification of Electrical related fault – Hassle free operation of the unit – Take care of the customer safety – Customer satisfaction 	The mechanic will able to communicate clear picture of the unit to be repaired. Also able to find out fault and rectify the same in stipulated time with safety.	

SECTION 3

EVIDENCE OF NEED

What evidence is there that the qualification is needed?

1. The increase in demand in R& A/C industry would be driven by increasing modern electrical electronic Refrigeration and air conditioner equipments,
2. Now a days Most of the Refrigerator manufacturers launched new technology appliances Challenges and Solutions in bridging the gap of Skilled human Resource (HR) in repair and maintenance of new technology refrigerator and Air conditioner.
3. Proposal to NSDC on the formation of Sector Skills Council: Refrigeration/Air Conditioning/ Ventilation Mechanic (Electric Control)
4. Employability and skills set of newly graduated in Indian market every year demand of Refrigeration/Air Conditioning/ Ventilation Mechanic (Electric Control) is increasing . Now a days more than 90% public places , like mall, offices, cinema hall using low power consumption with sophisticated electronic controlsrefrigeration equipments
5. Human Resource and skill Requirements in the field of Refrigeration/Air Conditioning/ Ventilation Mechanic (Electric Control)

“so self Employment growth in new technology is increasing. Which was high during FY10–17 period. The sector is expected to employ about 8 million professionals directly in FY20 and exports are likely to dominate More recover more than 25000 individuals have been trained under this scheme in 2015-16 & 2016-17, which shows there is huge requirement of this skill in the Market.

What is the estimated uptake of this qualification and what is the basis of this estimate?

According to the NSDC, Modularised skill building in these areas is required to ensure constant up-gradation of skills in the projected workforce of 5.1 million persons by 2022. Out of this about 70% to 80 % would be in the junior to midlevel streams (about 4-5 million). Building skills in this workforce is critical for industry to maintain its competitive edge and innovate

What steps were taken to ensure that the qualification(s) does (do) not duplicate already existing or planned qualifications in the NSQF?

The Qualification has been mapped with the National Qualification Register, maintained by NSDA to ensure the qualification does not duplicate. Qualification with the title of Account Executive (Payable & receivable) and Account Executive (Payroll) is available in NQR with some similar outcomes. These qualifications are small job role specific and for small duration. The present qualification is of generic nature and covers wide range of accounting techniques and methods.

What arrangements are in place to monitor and review the qualification(s)? What data will be used and at what point will the qualification(s) be revised or updated?

- 1) DGT interacts with training providers to gather feedback in implementation and updation of qualification.
- 2) Monitoring of results of assessments
- 3) Employer feedback will be sought post-placement
- 4) In a recent initiative, a Mentor Council (MC) for the relevant sector has been formed to review the curriculum of this qualification under the sector.
- 5) CSTARI, the research wing of DGT, reviews and updates the qualification, in consultation with industries and other stakeholders, on a regular basis. The qualification is reviewed after every 2 years for updation according to latest Technologies and practices.

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Please attach any documents giving further information about any of the topics above.

Give the titles and other relevant details of the document(s) here. Include page references showing where to find the relevant information.

SECTION 4

EVIDENCE OF PROGRESSION

What steps have been taken in the design of this or other qualifications to ensure that there is a clear path to other qualifications in this sector?

1. After acquiring the skill in REF -702, they can further proceed for other courses under MES- REF 702-706 which will be help full for them to work at different Refrigeration and Air conditioner sector [Domestic, Commercial, Industrial] now a days all types of Refrigeration & Air conditioning adoption spread in all sector.

Please attach any documents giving further information about any of the topics above.

Give the titles and other relevant details of the document(s) here. Include page references showing where to find the relevant information.